



TO: Board of Directors

FROM: Deborah Rumbaugh, Ed.D.

SUBJECT: Revised Board Policy 1420, Proposed Agenda and Consent Agenda

DATE: December 6, 2022

TYPE: School Board Discussion

This is the first reading of revised Policy 1420, Proposed Agenda and Consent Agenda. Based on House Bill 1329, Open Public Meetings, various provisions, the Washington State School Directors' Association (WSSDA) has revised 1420. The attached revisions align with WSSDA's model policy. This policy will be presented to the board for a second reading on January 3, 2023.

**Recommendation: It is recommended that the board move revised policy 1420, Proposed Agenda and Consent Agenda, forward for a second reading.**

## PROPOSED AGENDA AND CONSENT AGENDA

The board secretary shall be responsible for preparing the proposed agenda for each meeting, in accordance with the president. Copies of the proposed agenda, minutes of the previous meeting and relevant supplementary information will be delivered to each board member at least three (3) days in advance of the meeting and will be available to any interested citizen at the superintendent's office twenty-four (24) hours prior to the meeting. **The proposed agenda for regular and special meetings will be posted to the district's website or a website shared by the district or hosted for the district not less than twenty-four (24) hours prior to the start time of the meeting.**

### Consent Agenda

To expedite business at a school board meeting, the board approves the use of a consent agenda which includes those items considered to be routine in nature. The consent agenda will appear on the regular agenda.

Any item which appears on the consent agenda may be removed from the consent agenda by a member of the board. The remaining items will be voted on by a single motion. The approved motion will be recorded in the minutes, including a listing of all items appearing on the consent agenda.

Cross Reference:	<b>Policy 1400</b>	<b>Meeting Conduct, Order of Business and Quorum</b>
	Policy No. 6215	Voucher Certification and Approval)
	Policy No. 6020	System of Funds and Accounts

Legal References:	RCW 42.30.080	Special Meetings
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### Management

Resources:	Policy & Legal News 2022 June Issue
	Policy & Legal News 2014 June Issue
	Policy & Legal News 2012 June Issue

Adoption Date: 05.08.01  
Stanwood-Camano School District  
**Revised:**